

SAXON COURT, LEAMINGTON SPA, WARKS

Report and Accounts

31 March 2015

SAXON COURT, LEAMINGTON SPA, WARKS
Service Charges Summary
for the year ended 31 March 2015

	2015	2014	Budget
	£	£	£
Income			
Service Charges	<u>18,161</u>	<u>18,161</u>	<u>18,161</u>
Administrative expenses			
General administrative expenses:			
Property Insurance	2,576	2,538	2,530
Communal Cleaning	840	780	819
Window Cleaning	600	600	630
Common Parts Electricity	1,135	1,311	1,470
Telephone	415	-	400
General Maintenance	879	2,097	1,163
Lifts Maintenance	3,125	3,980	2,900
Lifts Insurance Inspection	511	471	510
Door Entry System Maintenance	165	102	160
Fire Equipment Maintenance	554	662	400
Risk Assessments	180	-	275
Garden and Landscaping	1,928	1,922	2,300
Sundry Expenses	49	108	-
Accountancy Fees	262	262	262
Managing Agents Fees	1,817	1,817	1,817
Reserve Fund Contribution	2,525	1,511	2,525
	<u>17,561</u>	<u>18,161</u>	<u>18,161</u>
Surplus for the year adjust against Reserves	<u><u>600</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

PROPERTY: SAXON COURT, LEAMINGTON SPA, WARKS

MAINTENANCE FUND ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2015

<u>ESTIMATED COSTS</u>			<u>EXPENDITURE</u>	
<u>Group 1</u>	<u>Group 2</u>		<u>Group 1</u>	<u>Group 2</u>
	819.00	COMMUNAL CLEANING		840.00
630.00		WINDOW CLEANING	600.00	
	1470.00	COMMUNAL ELECTRICITY		1135.45
2300.00		LANDSCAPING MAINTENANCE	1927.50	
	400.00	FIRE EQUIPMENT MAINTENANCE		554.16
	160.00	DOOR ENTRY SYSTEM MAINTENANCE		165.00
	2900.00	LIFT MAINTENANCE		3125.00
	400.00	LIFT TELEPHONE LINE		415.12
	510.00	LIFT INSURANCE INSPECTION		511.18
263.00	900.00	GENERAL REPAIRS CONTINGENCY	305.10	574.26
	2530.00	BUILDING INSURANCE		2576.13
895.00	1630.00	GENERAL RESERVE FUND	895.00	1630.00
0.00		COMPANY SECRETARIAL SERVICE	0.00	
	0.00	SUNDRIES		48.22
	275.00	RISK ASSESSMENT		180.00
262.00		ACCOUNTANCY FEE	262.00	
1514.00		ADMINISTRATION & MAN. FEE	1514.00	
303.00		VAT ON MANAGEMENT FEE	302.80	
<u>£6,167.00</u>	<u>11,994.00</u>	TOTAL EXPENDITURE	<u>£ 5,806.40</u>	<u>11,754.52</u>
		<u>MAINTENANCE FUND ADJUSTMENT</u>	360.60	239.48

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